

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: June 1, 2015
Re: Village Hall Use for May 2015

Below is a chart that reflects the type and frequency of events held in the Village Hall during the month of May 2015:

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Birthday Parties (2)	2	\$850
Community Use —Community Relations Committee's Red Cross Babysitting Training Course; Board of Managers' Monthly Meeting; Parks & Greenspaces Committee Meeting; Community Relations Committee's Clothing Drive Sort-Through Event; Charter Revision Committee Meeting	5	\$0.00
Fee Waiver Use/Public Use —Chevy Chase @ Home Events (6); Section 5 Monthly Meeting; Chevy Chase Garden Club Monthly Meeting; Section 5's Alzheimer's Lecture; Friends of Chevy Chase Circle Board Meeting	10	\$0.00